## Getting published:

#### How journals decide

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#### Outline

- Getting inside the head of an editor
  - Description of a journal's processes
  - Decision criteria
  - When things go wrong
    - Rejection
    - appeals
- General principles about good writing

#### Annals of Internal Medicine

- 87,000 subscribers
  - The largest specialty journal
  - International readership
- Impact factor 16.25:
  - Ranks fifth among all clinical journals (NEJM, JAMA, and Lancet lead)
- 3000+ manuscripts per year
  - 30% from abroad
  - Accept 6% of original research articles

#### Annals editorial staff

- Senior Editors: 5.5 FTE
  - Editor-in-chief 1.0
  - Executive Deputy Editor 1.0
  - Deputy Editor for e-publication 0.6
  - Deputy Editors 2.9
- Associate Editors: 10 x 0.15 FTE
- Statisticians: 5 (1.6 FTE)
- Managing Editor
- Manuscript representatives: 3
- Others: 2
- Editorial Budget: \$2M

# The review process at Annals

Triage External review decision Conference decision **Manuscript Conference Hanging Conference** Statistics conference

#### Two types of acceptance

- Provisional (PR)
  - PR letter (+ statistician's letter)
  - Revision (extensive but mild) → final acceptance
- Reject and Re-invite
  - Officially a reject
  - 80% eventually accepted
  - Extensive revision and re-analysis

## How editors decide

# Key editorial decision criteria

- Potential to change patient care
  - "is it true?"
  - "is it new?"
  - Will it affect patient care...and how?
- Conference discussion centers on these three issues

# What makes a manuscript easy to review?

- It specifically addresses these questions
  - "is it true"
    - Validity: internal and external
    - Does the evidence support the conclusions?
  - "is it new"
    - How does it advance the field?
  - How will it affect patient care?

#### Discussion at Manuscript Conference:

#### Factors that lead to acceptance

- Hot topic → many articles written → more citations
- High impact disease
- Unexpected but believable findings
- First report
- Large effect size, narrow confidence interval
- Complements recently accepted article → publish back-to-back.
- A good vehicle for an editorial
- High level of public interest in topic

## Rejection

- Positive reviews..... but rejected. Why?
  - Reviewers tend to be constructive and kind
    - Negative comments to editor
    - Upbeat comments to author
  - Reviews are only part of the decision to accept an article

#### Discussion at Manuscript Conference:

#### Factors that lead to rejection

- Fatal flaw → conclusions not supported
- Many non-fatal problems with study design and execution
- Report of secondary outcomes in a major study; adds little
- Nothing to distinguish it from previous work
- Small effect size, wide confidence interval
- Huge amount of editorial work required.
- Narrow topic; recent Annals article on the topic

# Rejection happens

- Alternatives
  - Revise and submit to another journal
  - Ask for reconsideration...in writing
- When to consider an appeal
  - Error in handling MS
  - Data to counter a major objection

#### General Advice

- Appealing a decision
- Responding to the provisional acceptance letter
- Dealing with disagreement
- How to write better

# **Appeals**

- Don'ts:
  - Call the editor and rant and rave
  - Don't simply say "you made a mistake in judgment."
    - Address the issues in the reject letter and reviews
  - Don't file the appeal within 24 hours of getting the rejection letter (many do!)

# **Appeals**

#### • Do's:

- Write a point-by-point reply to the editor's and reviewers' criticisms
- Do suggested re-analyses or data gathering
- Revise the manuscript
- Be respectful of the editors' time

# How to respond to a provisional acceptance letter

# The provisional acceptance letter

- "We'll publish your manuscript if you respond satisfactorily to these comments."
  - Some are a few paragraphs and pretty general
  - Some are six pages long and quite specific

## The editor-author relationship

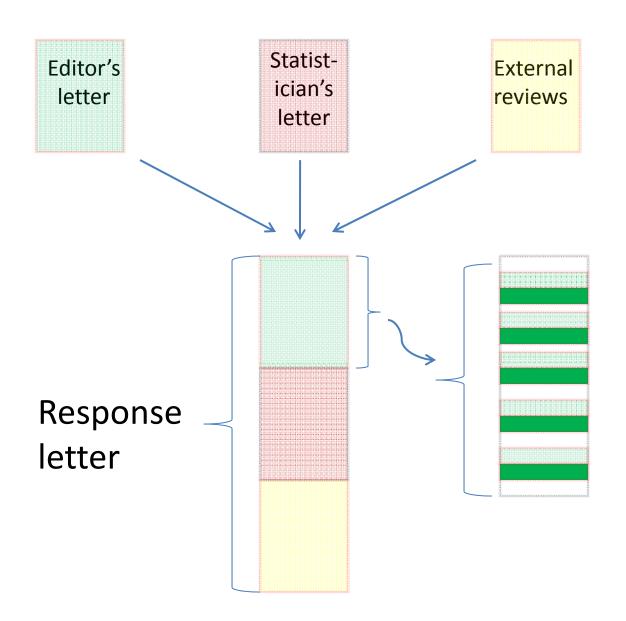
- Think of it as an invitation to engage in a brief but intense relationship with an experienced mentor.
- Most Annals articles got <u>a lot</u> better in the revision process
- It can take awhile...3-4 letters typical
- Editors push hard, but most authors seem grateful
- Think of it as a learning experience!

## Preliminary acceptance letters

- Annals sends
  - Editor's letter
  - Statistician's letter
  - Reviewers' comments to the author
- We send them electronically
  - Quicker
  - Using the editor's letter as a template organizes the response letter

## Answering the editor's letter

- Respond to each comment
  - Using the editor's letter as a template organizes the response letter
  - Merge electronic copies of each of the letters
  - Insert your response after each point



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- Give detailed rationale when you decline to make a requested change
- Be polite ("we respectfully disagree....")
- Length of response letter
  - "just as many notes as required, your majesty" –
     WA Mozart to Emperor Joseph II, who complained that The Abduction from the Seraglio had "...too many notes."

# Dealing with disagreements about analysis

#### When you disagree, remember...

- Step 1: If you didn't have a statistician, get one.
- Having lived with the analysis for months doesn't necessarily mean that you are right.
- Just because your study protocol specified a analytic method doesn't mean that the method is correct
- Do the analysis both ways and see if it makes a difference.
- Journals like to be consistent in applying their standards, so they may insist.

# When you disagree, remember...

- A telephone conference often resolves a disagreement.
- You can always walk.
- So can the journal
- Threatening to walk is risky and it's probably not good science.

# A few general remarks about good writing

#### General points about writing

- Sentence structure
  - Use active voice
  - Be positive, concrete, specific
  - Cut words that don't matter
  - No long sentences (≤3 lines); divide long sentences
  - Vary sentence length/complexity
- Paragraph structure
  - Topic sentences
  - Bottom line/transition sentences
  - One topic per paragraph
  - Avoid long paragraphs

### General points about writing

- Article Length
  - Keep it short and to the point
  - Observe the journal's word limits
- Reducing article length
  - "any article benefits by being 20% shorter."
  - Can usually accomplish this just by eliminating unnecessary words.

#### General points about writing

- Read <u>The Elements of Style</u> by Strunk and White
  - It's short, leaving you wanting more.
  - —The prose is pithy and a model of what it preaches
  - Mostly examples (of good and bad practice)
- Keep it near your workplace for handy reference