



WORKSHEET: Payments		
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The purpose of this worksheet is to provide support for the convened IRB or Designated Reviewers when evaluating payments to subjects or their Legally Authorized Representatives. This worksheet is to be used. It does not have to be completed or retained.

1 Requirements for Payments (Check if “Yes”. All must be checked)

<input type="checkbox"/>	All payments are described in the protocol including: (Check if “Yes”. All must be checked)
<input type="checkbox"/>	Amount
<input type="checkbox"/>	Method
<input type="checkbox"/>	Timing of disbursement
<input type="checkbox"/>	Credit for payment accrues as the study progresses.
<input type="checkbox"/>	Payment is not contingent upon completing the entire study.
<input type="checkbox"/>	The amount of payment and the proposed method and timing of disbursement is neither coercive nor presented undue influence.
<input type="checkbox"/>	Any amount paid as a bonus for completion is reasonable and not so large as to unduly induce subjects to stay in the study when they would otherwise have withdrawn.
<input type="checkbox"/>	All information concerning payment, including the amount and schedule of payments, is in the informed consent document.
<input type="checkbox"/>	Compensation does not include a coupon good for a discount on the purchase price of the product once it has been approved.
<input type="checkbox"/>	<u>If subjects are paid using gift cards, the consent form identifies what identifiable private information is collected from subjects in order to issue payment and how this information is protected.</u>