



Dartmouth Health

Decedent Surviving Spouse/Next of Kin Affidavit

MRN:

NAME:

Two identifiers needed

DOB:

I, \_\_\_\_\_ (Requester Name), being duly sworn, do hereby state as follows:

I am requesting a copy of \_\_\_\_\_ (Patient's Name) legal medical record.

I represent that I am the decedent's:

- Surviving Spouse
Next of Kin and that there is no survivor of higher priority. I acknowledge and understand that "Next of Kin" includes the following surviving individuals in order of priority:
1. Adult child by blood or adoption only in the absence of a surviving spouse.
2. Parent only in the absence of a surviving spouse or adult child.

I hereby represent and affirm that no estate administration has been initiated on behalf of the decedent and that I have not applied and been denied access to the requested records by any court.

I declare subject to the criminal penalty of false swearing established in RSA 641:2 that the foregoing statements are true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

STATE OF NEW HAMPSHIRE, COUNTY OF \_\_\_\_\_

Signed and sworn to (or affirmed) before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by \_\_\_\_\_ (name of person).

(Signature of notarial officer)

Notary Public, State of New Hampshire
My Commission Expires: \_\_\_\_\_
My Commission Expires: \_\_\_\_\_

(seal)

Requirements for Release of PHI to a Surviving Spouse or Next of Kin (RSA 332:1:13):

Under New Hampshire law, a decedent's medical record may be released to a properly identified surviving spouse or next of kin where there is no estate administration when: (a) there is no indication that this would be inconsistent with any prior expressed preferences of the deceased individual and no court of competent jurisdiction has ordered that the surviving spouse or next of kind not have access to those records; (b) the request is made within 3 years of the decedent's death; and (c) the surviving spouse or next of kin provides Health Information Services (HIS) with proper identification, a copy of the death certification, and a notarized affidavit representing that he/she is the surviving spouse/next of kin and confirming that there is no Executor or Administrator of the decedent's estate.

HIS will send records to only the surviving spouse or next of kin, not to third parties on behalf of the surviving spouse/next of kin.

FOR INTERNAL USE ONLY

Table with 2 columns: Label (Proof of Identity as Surviving Spouse/Next of Kin, Name and Signature of Employee) and empty space for input.

"Dartmouth Health (DH)" is the corporate parent of the covered entities listed below, each of which is an individual corporate entity legally separate and distinct from Dartmouth Health. Member organizations include: Alice Peck Day Memorial Hospital, Cheshire Medical Center, Mary Hitchcock Memorial Hospital and Dartmouth Hitchcock Clinic, operating jointly as "Dartmouth Health," Mt. Ascutney Hospital and Health Center, New London Hospital, Hanover Psychiatry and Visiting Nurses and Hospice for VT and NH. The DH ACE is comprised only of DH members who are currently using a single, integrated electronic medical record system, referred to sometimes as "eD-H."



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