

## Information for Opening Remarks

- Welcome
- Introduce self
- Purpose of Conference
- Sponsors/vendors
- Plan of Day
  - $\circ$  Changes
  - $_{\circ}~$  Concurrent sessions location
  - $\circ$  Other
- Evaluation process (evaluation is available the day after the event)
- Rest Rooms
- Accreditation
- Relevant Financial Disclosure Information
- Introduce speaker